

# ISO 22301 Foundation

## *Course Description*

Become acquainted with the best practices for implementing and managing a Business Continuity Management System (BCMS) based on ISO 22301

This course enables participants to learn about the best practices for implementing and managing a Business Continuity Management System (BCMS) as specified in ISO 22301:2010, as well as the best practices for implementing the business continuity processes based on the ISO/PAS 22399. This training is fully compatible with BS 25999 (Business continuity management specification) and ISO 27031 (Guidelines for information and communication technology readiness for business continuity).

## *Course objectives*

The ISO 22301 Foundation Course provides dynamic learning experience where learners can explore foundational business continuity knowledge and kick-start career in this crucial area.

This course is designed to provide insight into the elements and operations of a Business Continuity Management System (BCMS); acknowledge the correlation between ISO 22301 and other standards and regulatory frameworks; and understanding of the approaches, methods and techniques used for the implementation and management of a BCMS.

### **The course includes:**

- Course reference manual containing copy of course slides, support documents, quizzes and answers
- Course Certificate

## *Audience*

The course is designed for Individuals involved in Business Continuity Management, Individuals seeking to gain knowledge about the main processes of Business Continuity Management Systems (BCMS) and individuals interested to pursue a career in Business Continuity Management

### ***Prerequisite***

There are no formal prerequisites.

### ***Duration***

This is a **one-day ISO 22301 Foundation course**. The course starts at **09:30** and runs until **16:30**.

**Alternate timings** can be arranged upon request. The course can be held on a **date that suits you**.

### ***Location***

Our **ISO 22301 Foundation course** will be **delivered Online Remotely using online training platforms**. It can also be run at **our training venue near Liverpool Street (London)** or any preferred location in the **UK or Europe**.

## **ISO 22301 Foundation Course Outline**

### **Introduction to Business Continuity Management System (BCMS)**

Introduction to management systems and the process approach

Fundamental principles in business continuity

General requirements of ISO 22301

### **Implementing controls in business continuity according to ISO 22301**

Business impact analysis (BIA) and risk management

Implementation phases of the ISO 22301 framework

Continual improvement of business continuity